UCCSN Board of Regents' Meeting Minutes

May 22-23, 1943

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REGENTS MEETING May 22, 1943

The meeting was called to order at 9:20 A.M. with the following present: Regents Ross, Wardin, Sirkegian and President Hartman. Regents Brown and Olmsted were absent because of illness.

Mr. Sirkegian moved that the minutes of the previous meeting, March 18, 1943, be approved.

Mrs. Wardin Aye
Mr. Sirkegian Aye
Mr. Ross Aye

Upon the President's recommendation, Mrs. Wardin moved that Miss Alice Terry be made Secretary to the Board of Regents.

Mrs. Wardin Aye Mr. Sirkegian Aye Mr. Ross Aye

The President read the list of graduates as follows:

Ralph Hobart Sullivan for a degree of Bachelor of Science in the College of Arts and Science as of January 21, 1943. Mr. Sullivan was called to active duty in the Marine Corps December 21, 1942.

ADVANCED DEGREES

Master of Arts

Lawrence James Osborne Charles Weaks Saalfrank

Master of Science

Albin Erick Lindblad Holly E. Mertel

COLLEGE OF ARTS AND SCIENCE

Bachelor of Arts

*Rose Arenaz Harriet Lucille Morrison

*Rose Arenaz Fritzi Jane Neddenriep

Rae Birnback Bass Oscar D. Neundorfer

*Claire Ellen Butler Ernest A. Piersall

Betty Nash Carlson Patricia Jane Prescott Mary Kathern Carroll Marguerite Patricia Proll **Dorothy Louise Casey** Deane Leslie Quilici *Catherine Louise Cazier Margaret Reading Jean Loftus Chambers Miriam H. Rebaleati Dorothy Elizabeth Cole Mario J. Recanzone John Conway Downing Jo Ann Record Sam J. Drakulich *Yvonne Rosasco

William Eugene Etchemendy Margaret Marie Sears James A. Forsyth Bernard James Smith, Jr.

Warren Gunn Salmon

Barbara Dewey Francis Valerie Clair Snell
John E. Gabrielli Vera Viola Sorensen
*Mary Louise Griswold Jack B. Streeter
*Lauris Anita Gulling John Gerard Stuifbergen

Mildred Missimer Harris Estes Beatrice Thompson Frances Hawkins Morton Jacob Traub, Jr.

Shirley Gail Heany *Emilie A. Turano
Vida G. Jacobsen *Rita E. Turano
James William Kehoe *Riochard S. Vietti

Nicholas Joseph Mastrovich, Jr.*Jean Margaret Werner
*Virginia Mae Mathews Clarence Clifton Young
Velia Margaret Mazza Mary Dolores Young

Jensen Forrest Mc Queen

Bachelor of Science

Peter Echeverria

Mary Chalmers Ferguson Margaret E. Records

*Helen Juliette Hill Merle L. Snider Harold Harding Keen Ruth Wong

George Leland Moore

Bachelor of Science in Chemistry

Alfred Preston Mills

COLLEGE OF ENGINEERING

Bachelor of Science in Civil Engineering

Adolph C. Bruhns Jack William Pierce

James William Mc Cutchan
Ernest William Mc Kenzie

Duane Max Ramsey

Bachelor of Science in Electrical Engineering

Eugene Carlo Mastrolianni

Edwin B. M. Monsanta

Elwood Brose Moffett

Bachelor of Science in Mechanical Engineering

Franklin Theodore Peck

William Vernon Van Tassel

Robert Edward Rae

Bachelor of Science in Metallurgical Engineering

Eugene Joseph Michal

Bachelor of Science in Mining Engineering

Abbott Charles Roy Philip Peterson
Fred Sneddon Haley Charles Henry Tenney

Gerald Hartley, Jr. Robert Elmer West George Mar Robert Woodward

COLLEGE OF AGRICULTURE

Bachelor of Science in Agriculture

Leonard Alton Anker *Matt Hugh Smith

*Wendell D. Leavitt Dante Solari

Arthur Judson Palmer, Jr.

Bachelor of Science in Home Economics

Ruthe La Verne Cash *Marguerite Rule

Sylvia Marie Du Chane

TEACHER'S DIPLOMA OF GRAMMER GRADE

Ruth Isabel Osborne

*Will receive, in addition, Teacher's Diploma of High School Grade.

Mr. Sirkegian moved that the list be approved as read.

Mrs. Wardin Aye Mr. Sirkegian Aye Mr. Ross Aye

The President presented the following items for the information of the Board:

- 1. Letter from Mrs. Rawles who is leaving the University at the end of the present semester.
- 2. Letter from Mrs. M. C. Ross and family thanking the University for flowers for the funeral of Mrs. Lillie A. Cowgill.
- Letter from Ned Morehouse to Professor of Military Science and Tactics commending the efforts of the Department in regard to the military funeral for his brother Ben.
- 4. Letter to Mr. Buckman thanking him for his service to the Extension Division.
- 5. Letter of resignation of Dr. Vance of the Department of Mathematics effective July 1, 1943.
- Letter from Miss Swift and letter from Miss Bray regarding the reported resignation of Mrs. Gwendolyn Wagner as Teacher Trainer in Home Economics and Adult Education.
- Letter from Max C. Fleischmann thanking the University for flowers sent to him.
- 8. Verbal report regarding the prospective plan of Mr. Frank Mc Arthur, who is a wealthy land owner of Modoc County, California, to establish a \$100,000 scholarship fund to assist students from his county who wish to attend the University of Nevada and who are financially unable to do so. His plan is to put the money in the hands of a bank.
- Letter from the Red Cross thanking the University for its cooperation in the last drive for funds.

At her request the President recommended the retirement of Miss Katherine Riegelhuth, Professor of English, for reasons of health effective June 30, 1943, and that she be made Professor Emeritus with a retirement allowance of 25% of her salary for the past 5 years subject to the approval of the Governor of the State. Mrs. Wardin moved that the recommendation be accepted with regrets.

Mrs. Wardin Aye
Mr. Sirkegian Aye
Mr. Ross Aye

At his request the President recommended the retirement of Dean Robert Stewart of the College of Agriculture for reasons of health, effective June 30, 1943, and that he be made Professor Emeritus with a retirement allowance of 25% of his salary for the past 5 years, subject to the approval of the Governor of the State. Mr. Sirkegian moved that the recommendation be accepted.

Mrs. Wardin Aye Mr. Sirkegian Aye Mr. Ross Aye

Upon the President's recommendation, Mr. Sirkegian moved that a leave of absence be granted to S. C. Dinsmore with full pay until October 1, 1943 because of the condition of his health.

Mrs. Wardin Aye Mr. Sirkegian Aye Mr. Ross Aye

The President stated that he had granted a leave of absence to Miss Ruth Russell of the Department of Physical Education for Women so that she might enter the Waves, the leave to be for one year, effective July 1, 1943, with the provision that the leave may be extended for the duration of the war in case she makes a written request before the end of the year for such an extension. Mrs. Wardin moved that the Board approve the President's action.

Mrs. Wardin Aye Mr. Sirkegian Aye Mr. Ross Aye

The President recommended the appointment of Dr. Charlton G. Laird of Purdue University as Associate Professor of English at a salary of \$2800, effective September 1, 1943. Mr. Sirkegian moved that the recommendation be accepted.

Mrs. Wardin Aye
Mr. Sirkegian Aye
Mr. Ross Aye

The President recommended the appointment of Miss Agnes Hilden of St. Luke's Hospital, St. Paul, Minnesota, as Medical Technologist in the Department of Veterinary Science at a salary of \$150 per month effective June 15, 1943. Mr. Sirkegian moved that the recommendation be accepted.

Mrs. Wardin Aye Mr. Sirkegian Aye Mr. Ross Aye

Upon the recommendation of the President, Mr. Sirkegian moved that Wayne Adams be appointed Acting Commissioner of Food and Drugs, and Sealer of Weights and Measures during the absence of Mr. Dinsmore.

Mrs. Wardin Aye Mr. Sirkegian Aye Mr. Ross Aye

The President recommended the temporary appointment of Miss Ethel M. Dixon as Instructor of Physical Education for Women at a salary of \$1700 per year effective September 1, 1943. Mrs. Wardin moved that the recommendation be accepted.

Mrs. Wardin Aye Mr. Sirkegian Aye Mr. Ross Aye

The President read a letter from Mr. E. C. Mulcahy of Sparks, Nevada regarding the graduation of his son, who is in the armed services. The son has earned 106 units towards graduation and 217 1/2 grade points; he needs 20 more units and 34 1/2 grade points. Upon the President's recommendation, Mrs. Wardin moved that the matter be referred to the Dean of Arts and Science for study and recommendation.

Mrs. Wardin Aye Mr. Sirkegian Aye Mr. Ross Aye

The President read a letter from Dr. Harry E. Wheeler, who is in the Navy, concerning his salary for May and June, 1943, and recommended that the salary be paid. Mr. Sirkegian moved that the recommendation be accepted.

Mrs. Wardin Aye Mr. Sirkegian Aye Mr. Ross Aye

The President prepared the following for the information of the Board:

 Letter from Peter A. Burke asking to rent a vacant lot on West First Street for \$15 per month to be used as a parking

- lot. This property does not belong to the University.
- Letter from S. E. Ross concerning proxy of the University of Nevada for stock held in Standard Brands Incorporated. The wish of major Fleischmann was followed.
- Letter from State Controller Schmidt concerning authority to handle and distribute money appropriated for athletics by Senate Bill No. 114, and the resolution adopted by the Board of Regents on April 3, 1939.
- Telegram from M. L. Wilson, Director of Extension, Washington
 D. C., approving the appointment of Mr. Creel.
- Telegram relating to contract with Army Air Force stating that "the University of Nevada is a State institution under the management of the President of the University."

The President asked that Mr. Ross be authorized to sign the proxy of Commercial Mackay Corporation. Mrs. Wardin moved that it be granted.

Mrs. Wardin Aye
Mr. Sirkegian Aye
Mr. Ross Aye

The President presented the case of Miss Swift and the State Vocational Education Department, stating that the Regents first took action to cooperate with this Department in 1918. The President is calling a meeting of Miss Bray, Miss Akins, Miss Swift, Mr. Jeppson, Dean Traner, Dean Wood and Dean Stewart to consider the matter; from this group a committee will be appointed to study the situation. Mr. Sirkegian moved that the Regents concur in the President's action.

Mrs. Wardin Aye
Mr. Sirkegian Aye
Mr. Ross Aye

The President presented a letter from the Board of Athletic Control requesting that the Board allot \$2400 this year as was done last year toward the support of athletics. Mr. Sirkegian moved that the request be granted with conditions set forth; that it be applied to payment of salaries just as it has been done before and with distinct understanding that delinquent fees be paid first.

Mrs. Wardin Aye

Mr. Sirkegian Aye Mr. Ross Aye

Mr. Gorman was called in to give a verbal report of the income from the Loraine Hotel, which is part of the Hartung Estate. Mr. Smith of Smith-Gibbons came in and offered \$8000 for the property. Mr. Sirkegian suggested that Mr. Smith write a letter stating his offer; and Mr. Smith was asked to do this.

The President read a letter relative to the Loraine Hotel fire hazard; Mr. Gorman asked for authorization to take care of the Fire Chief's recommendation which is that the doors should swing out instead of in. About \$100 would be needed. Mr. Sirkegian moved that Mr. Gorman be given authority to go ahead in the matter.

Mrs. Wardin Aye
Mr. Sirkegian Aye
Mr. Ross Aye

The President reported on the Garvey bequest, and the decision of the Court pertaining thereto which gives the University \$100,000. This is from the Estate of Luella Rhodes Garvey, deceased, to be paid to the University upon the death of her mother, Mary A. Rhodes.

The President read a letter from Captain Nelson asking that a coordinator be appointed, and that the coordinator be a faculty member with no other assigned duties, to act with the Commanding Officer of the Army Air Corps. Mr. Gorman stated that the Army wants a coordinator and is willing to pay for one. He suggested that Dr. Griffin be named if it is decided to appoint someone. The President stated that Dr. Griffin would be willing to act provided it would not affect his standing with the University. Dr. Griffin was called and said that he understood that the coordinator would always be under the supervision of the Administration of the University. Captain Nelson was called in and explained the need for a coordinator, thanked the University for splendid cooperation, but asked for someone who can foresee needs of the Air Force and who has sufficient authority to take care of them. He realized that all matters of major importance would have to be submitted to the Administration. Mr. Gorman took up the problem of the Dining Hall and the Rationing Board. Army personnel are allowed 125 rationing points against 48 for civilians. Captain Nelson thought it possible that we would be asked to take another 100 men for the Air Force Program. Mr. Ross thanked Captain Nelson and stated that the Board was now in a much better position to make a decision.

The Board recessed from 12:40 P.M. to 2:00 P.M.

The President asked for the reaction of the Board in providing housing facilities for women students in case the Army takes over Artemisia Hall. Mrs. Wardin made a motion authorizing the President to make Artemisia Hall available for the Army if they should need it and to put the matter of housing women students in the hands of Mr. Gorman, Dr. Hartman and Mrs. Benson.

Mrs. Wardin Aye
Mr. Sirkegian Aye
Mr. Ross Aye

The President outlined briefly a report from the Sigma Xi Society at the University relative to means by which research can be initiated and carried out. This will be considered further at a later meeting.

The President told of the offer of Dr. Chase of Reno to give a community hospital to the University along with -

- a. Half interest in the Lyons building, Reno.
- b. Lot with frontage of 175 feet on West First Street, Reno.
- c. Interest in a private restricted recreation property on Lake Tahoe.
- d. Lot in Beverly Hills, California.

There was discussion concerning: The legal question of the State becoming a partner with an individual; the right of the Regents to accept anything which requires expenditure of State funds; Fulton property could be accepted as there is no partnership involved; no assurance that there will be enough money to maintain the hospital; University cannot go into community hospital business; nothing can be done without Attorney General's ruling. Mr. Sirkegian moved that the President be authorized to advise Dr. Chase of the Attorney General's opinion.

Mrs. Wardin Aye
Mr. Sirkegian Aye
Mr. Ross Aye

The President reported the employment of Jake Lawlor at \$250 per month starting March 1st and the employment of James Aiken at \$100 per month starting April 1st in the Department of Physical Education for Men to teach Army Air Force Pre-Flight Cadets.

Mrs. Wardin moved that the Board approve the President's action.

Mrs. Wardin Aye Mr. Sirkegian Aye Mr. Ross Aye

The President submitted the Retirement Pension Plan. Mr. Gorman pointed out that 50% pension is the maximum permitted by the law. Mrs. Wardin moved that the Board accept the plan subject to the final approval of the Attorney General.

Mrs. Wardin Aye Mr. Sirkegian Aye Mr. Ross Aye

The President told the Board of the survey committee which looked over the Campus and of the possibility of the University being asked to take an Army Specialized Training Corps for work in Engineering.

The President recommended the salary increase for Mr. E. L. Randall, Chemist at the Food and Drug Laboratory of \$10 per month, increasing his salary from \$240 to \$25 per month; and the salary increase for Mr. Victor Cokefair, Inspector in the Pure Food and Drugs Laboratory of \$25 per month, increasing his salary from \$150 to \$175 per month, these increases to be effective July 1, 1943 and paid from Petroleum Products Inspection Funds. Mrs. Wardin moved that these salary increases be granted.

Mrs. Wardin Aye
Mr. Sirkegian Aye
Mr. Ross Aye

Advanced in Present New Rank to Increase Salary Salary

P. G. Auchampaugh \$300 \$2100 \$2400 E. M. Beesley 300 2100 2400 300 Mrs. Lucile Benson 2100 2400 W. D. Billings Assoc Prof 150 2700 2850 Karen Bratton 180 1440 1620 Alene De Ruff 1440 1620 180 William O. Holmes Asst Prof 300 1800 2100 W. F. Hoskins 1320 1500 180 A. E. Hutcheson Assoc Prof 200 2600 2800 R. A. Irwin 200 2600 2800 1800 Clare Johnson 180 1980 Mrs. Precious Johnson 180 1200 1380 Mrs. Helen Joslin 100 1650 1750 E. W. Lowrance Assoc Prof 150 2700 2850

C. A. Mac Kenzie Mrs. Alice Marsh A. G. Mazour C. W. F. Melz Asst Prof William C. Miller Mrs. Gertrude Neville R. M. Oliver Frank Richardson Asst Prof Mrs. J. C. Rhodes Esther Romano C. C. Smith Wm. I. Smith Mrs. Adelaide Steiner Mildred Swift Head of Dept Alice Terry J. R. Van Dyke M. J. Webster A. G. Wiederhold Asst Prof Loring R. Williams

Mr. Sirkegian moved that the Board approve.

Mrs. Wardin Aye
Mr. Sirkegian Aye
Mr. Ross Aye

Mrs. Ernestine Mc Cleary

Mr. Gorman recommended that Mrs. Steiner and Miss Romano be given bonuses of \$100 each, that Miss Terry be given a bonus of \$50 and that Mrs. Bixby be given her full salary for May, for extra work in the Comptroller's office. The President approved. Mrs. Wardin moved that the Board approve this recommendation.

Mrs. Wardin Aye Mr. Sirkegian Aye Mr. Ross Aye

Mr. Gorman, as Superintendent of Buildings and Grounds, recommended salary increases for the following members of the Buildings and Grounds staff, effective July 1, 1943:

Yearly Present New Increase Salary Salary

Carl Horn	\$420	\$2580	\$300	0
John Welsh, Watchman		240	1380	1620
Ben Gilliam, Watchman		240	1380	1620
Mrs. Maud Wilson, Janitress		120	1500	1620

Charles Gadda, Janitor	240	1380	1620		
Mrs. May Kelly, Janitress	240	1380	1620		
Fred Woolcock, Janitor	240	1380	1620		
Maurice E. Lewis, Janitor	240	1380	1620		
Mrs. Clara Boland, Janitress	240	1380	1620		
J. R. Tait, Janitor	240 13	380 16	20		
Berna K. Kirk, Janitress	240	1380	1620		
Mrs. Dora Hook, Janitress	240	1380	1620		
Charles Rickabaugh, Carpenter	180	1920	2100		
Herbert Preuss, Greenhouse	180	1680	1860		
(plus Experimental Station)					
J. B. Rosasco, Gardener	180	1620	1800		
Mrs. Ida Bertrand, Janitress	240	1380	1620		
Mrs. Dorothy Springer, Janitres	s 240	1380	1620		
(paid by Extention Division)					
Frank Hubbler, Heating Plant &		5/day	6/day		
Lawn Cutting	360 1	800 21	160		
James Mullen, Heating Plant		5/day	6/day		
360	1800	2160			
Henry Dieterich, Yardman	156	1404	1560		
Bill Gorman, Plumber	120	5/day	6/day		
Joe Long, Lawn Man Winter (5 months) 65 4.50/day 5/day					
Cutting Season (7 month	ths) 182	5/day	5.50/day		
8 Lawn Men for 9 months	1236	4.50/da	ay 5/day		

Army Air Force Employees, New:

Mrs. Ethel M. Reynolds, Janitress		11	5 135
	1380	1620	
Mrs. F. L. Squires, Hospital		4/day	4.50/day
	1248	1404	
W. T. Weller, Janitor	4.5	0/day	5/day
		1560	
1 Janitor, New Gymnasium			5/day
		1560	
1 Janitor, Lincoln Hall	5/day		
		1560	
1 Janitor, Manzanita Hall			5/day
		1560	

The President approved and Mr. Sirkegian moved that the Board approve these salary increases.

Mrs. Wardin Aye Mr. Sirkegian Aye Mr. Ross Aye

The President presented for the consideration of the Board the

report regarding the 12-week Summer Session, for which a maximum of 15 credits are given. Should this be considered as an integral part of the University program and therefore not necessarily self-supporting. Since it is too late to make any changes for the present Summer Session, Mrs. Wardin moved that the matter be taken up at a later meeting.

Mrs. Wardin Aye
Mr. Sirkegian Aye
Mr. Ross Aye

The President presented the request of the Associated Students that Mr. Leonard E. Chadwick be permitted to act as Graduate Manager, effective June 1, 1943. Mr. Sirkegian moved that this be permitted.

Mrs. Wardin Aye Mr. Sirkegian Aye Mr. Ross Aye

Upon the President's recommendation, Mrs. Wardin moved that we order 100 copies of the Artemisia yearbook instead of the usual 90.

Mrs. Wardin Aye
Mr. Sirkegian Aye
Mr. Ross Aye

The President read a letter from the Washoe County Medical Society suggesting that Dr. Cann be made University Physician if Dr. Harper should go into war service.

The Comptroller made the following financial report:

STATEMENT OF UNIVERSITY GENERAL FUNDS

April 30, 1943 balances:

Liquor Tax \$26,575.33
90,000 Acre Grant Interest Acct 783.91
University Contingent 308.66
University Sales Tax 70,714.07
Barracks Fire Loss 3,851.95

Total Balance April 30, 1943 \$102,233.92

Income:

Liquor Tax May and June (est) 20,000.00 90,000 Acre Grant Interest Acct (est) 1,000.00 University Contingent (est) 200.00

Expenditures:

Payrolls May & June @19,000 \$38,000.00

Fuel Oil 1,500.00

Gas, electricity and water 4,000.00

Supplies 2,500.00 Cooperating teachers 4,000.00

Industrial Commission Insurance 2,000.00

Reserve for new Gymnasium to complete heating and ventilating 16,000.00

Total expenditures \$ 68,000.00

Balance June 30, 1943 \$ 55,433.92 June Taxes (est) 45,000.00 Available June 30, 1943 \$100,433.92

The Comptroller reported the following changes in the Comptroller's office: Miss Alice Terry was promoted to the President's office, Miss Esther Romano has taken Miss Terry's place as Cashier and Mrs. Adelaide Steiner will fill the position formerly held by Mrs. Bixby, who will leave the Comptroller's office on May 24th. Miss Terry's bond in the amount of \$10,000 has been transferred to Miss Romano and the bond of Mrs. Bixby in the amount of \$10,000 has been transferred to Mrs. Steiner. Miss Beatrice Thompson will fill the position formerly held by Miss Romano, beginning June 1, 1943, at a salary of \$125 per month. This is the position that was created by the Legislature in 1939 for the checking of all bills from all Departments and associate Departments of the University of Nevada. Mrs. Wardin moved that the Board approve.

Mrs. Wardin Aye Mr. Sirkegian Aye Mr. Ross Aye

The Comptroller asked for the approval of the Board to give Miss Esther Romano authority to sign Revolving Fund checks in case of emergency. Mr. Sirkegian moved that approval be given.

Mrs. Wardin Aye Mr. Sirkegian Aye Mr. Ross Aye

The Comptroller made the following report regarding the new Gymnasium building: With 250 men housed on the main floor of this building, the Army Officers insist that the ventilating system for the main floor be installed at once. This will complete the

heating and ventilating for the entire building. The installation of the ventilating system on the main floor will require the following material:

Fans, switches, etc. \$2,275
Sheet metal 1,275
Grilles, platform, etc. 1,600
Labor 1,500
Total \$6,650

The work already authorized for heating the building and ventilating the basement will cost approximately \$8,710 making a grand total of \$15,360. Recommendation of the Army Officers should make it possible to secure priorities on the material needed. Subject to the approval of the Board, a reserve of \$16,000 was set up to cover this work, as stated in financial statement. Mr. Charles Thompson has offered to make the necessary plans and supervise the installation for the sum of \$985. In summary, the total cost is estimated at \$37,500. If Mr. Thompson's proposal is accepted, he will receive \$4,385 (including amount previously authorized), which is 13% of the total cost. Mr. Sirkegian moved that Mr. Gorman be given authority to proceed with the above plans.

Mrs. Wardin Aye Mr. Sirkegian Aye Mr. Ross Aye

The Comptroller stated that inasmuch as certain items are holding up Mr. Peterson, Contractor for the new Gymnasium, a substantial payment of \$30,000 should be made to apply on final payment. Mr. Sirkegian moved that the Board approve.

Mrs. Wardin Aye
Mr. Sirkegian Aye
Mr. Ross Aye

The meeting adjourned at 5:10 P.M. with the understanding that the next meeting will be at the call of the Chairman.